Submitted to

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
UNIVERSITY GRANTS COMMISSION**

Submitted by

St. Joseph's Degree & PG College
(Accredited by NAAC with Grade 'A' with a CGPA of 3.51)
(Approved by AICTE & Affiliated to Osmania University)

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Year of Report: 2009- 2010

1

Contents

IQAC   Capsule and Balance Score Card

Sl.No	St. Josephs' IQAC Activity Capsule	2009-10 Done	2008-09 Done	Remarks
1	*Academic Calender in operation*	*8 Months*	*10 Months*	*Telangana stir*
2	**Part A: Plan of action and outcome**			
	Plan of Action	Implemented	Implemented	
	Outcome	Assessed	Assessed	
	Review	Carried out	Carried out	
	Proactive and corrective Action	Undertaken	Undertaken	
	Continuous improvement activities	Ongoing	Ongoing	
3	**Part B output : 1-41 nos**	Available	Available	
4	**Part C: Plan of the Institution for Next Year**	Chalked out	Chalked out	

Part B 1-41   **St. Josephs' IQAC Activity Balance Sheet**

Sl.No	St. Josephs' IQAC Activity Balance Sheet *Academic Calender in operation* **Part B 1-41 Nos Details**	2009-10 *8 Months* Available	2008-09 *10 Months* Available	Remarks *Telangana stir*
1	Activities done	216	120	
2	New Academic Programm intitated	15	15	
3	Innovation in Curriculum Design	contributed	NA	
4	Inter disciplinary programs	1	2	
5	Exam Reforms implemented	Extended	Initiated	
6	Candidates qualified for NET/SLET/GATE	NIL	NIL	
7	Initiatives - Faculty Development Program (FDP)	48	39	
	No of FDP activities done	14	9	
8	Seminars/ Workshops	19	12	
9	Research Projects	newly implemented	NIL	
10	Patents Generated	initiated	NIL	
11	New Collaborative Research Programme	NIL	NIL	
12	Research Grants Received	NIL	NIL	
13	Details of research scholars	10	NIL	
14	Citation index of faculty and impact factor	NIL	NIL	
15	Honorary awards to faculty	2	10	
16	Internal resources generated	Yes	Yes	
17	Depts getting SAP/COSIST etc …assistance	NA	NA	
18	Community Programms	13	11	
19	New Recruitments	28	25	
20	Teaching: Non-Teaching Staff Ratio	**2.67 : 1**	**1.6:1**	

Part B 1-41 Nos Details   **St. Josephs' IQAC Activity Balance Sheet**

Sl.No	St. Josephs' IQAC Activity Balance Sheet *Academic Calender in operation* **Part B: 1-41 nos**	2009-10 *8 Months* Available	2008-09 *10 Months* Available	Remarks *Telangana stir*
21	Improvements in Library Services	Improved	Done	
22	New books/periodicals subscribed	Subscribed	Subscribed	
	Total titles purchased	610	1783	
	Total amount utilised	3.71	4.51	
23	Student assessment of Teachers	Made online	Initiated	
24	Unit cost of education	Available	Available	
	With Salary Component			
	Overall - (Rs)/student	12694	13666	
	PG - (Rs)/student	24571	25818	
	UG - (Rs)/student	8265	8812	
	Without Salary Component			
	Overall - (Rs)/student	3741	5627	
	PG - (Rs)/student	8601	10100	
	UG - (Rs)/student	1929	3991	
	% of salary component to total unit cost of education			
	Overall - (Rs)/student	71%	59%	
	PG - (Rs)/student	65%	51%	
	UG - (Rs)/student	77%	55%	
25	Computerisation of administration, admission, exam		In place	
26	Increase in Infrastructure facilities- Rs. Lacs	7.16	3.12	
27	Technology upgradation	Carried out	Carried out	
28	Computer and internet access, trg to staff, students	In place	In place	
29	Financial aid to students - Rs Lacs	2.48	2.88	
	No of students	92	77	
30	Support from Alumni Association	Available	Available	
31	Support from Parent - Teacher Association	Underway	-	
32	Health Services	Available	Available	
33	Performance in sports-National/State /Univ level	7	6	
34	Incentives to outstanding sports persons	2	3	
35	Student achievements, awards	57	46	
36	Activities of Guidance and counselling cell	37	32	
37	Placement Services	115	106	
38	Development for non -Teaching staff	1	1	
39	Best Practices	14	13	
40	Linkages developed with National/Intl bodies	6	3	
41	Any other information	2	1	
	Mini libraries dept wise	7	7	
	Research n Consultancy	3	-	
	Faculty contribution activities	21	-	

4

PART-A

The plan of action chalked out at the beginning of the year towards quality enhancement and the outcome achieved by the end of the year:

1. To maintain quality of education by maintaining NAAC Accreditation of "A" Grade - 3.51

   Outcome: This is being maintained through sustained activities as listed in Part B.

2. To excel in education by initiating the process for obtaining Autonomy.

   Outcome : Base work for the process has been initiated for action plan during 2010-11

3. To improve infrastructure by 10 %.

   Outcome – This has been achieved (Rs 18.68 Lakhs invested during the year as against Rs 3.13 lakhs in 2008-09) - item no 26 in Part B.

4. To initiate process of design, plan, introduction of new courses which have employment opportunities.

   Outcome : This has been planned to be initiated along with action plan mentioned in item no.2 above.

5. To initiate process of tie-up with universities/institutes of repute to upgrade quality of education

   Outcome: Presently through industry MOU tie-ups, MNCs are conducting industry-specific course in US Taxation for PG and UG students and who are absorbed by the firm on successful completion of the course . We have also initiated tie-ups with foreign universities.[Details are available in Sl. No. 40 in Part B]

6. To introduce on-line feed back on student assessment of teachers.

   Outcome : This has been introduced - item no.23 in Part B.

7.   To Achieve Academic excellence by achieving 100 % pass in Degree and in PG

   Outcome : Overall up to 92% pass in UG, ; 88 % in PG

8.   To promote all-round development of student through extra -curricular and literary activities

   Outcome : Action taken and details given in item no 1,33 and 35 in Part B

9.   To promote entrepreneurship spirit, innovation, creativity and team-building through club activities, event management, development of study oriented product and services.

   Outcome : Action taken and details given in item no 1 in Part B

10.   To encourage faculty to register for research (M Phil/Ph d) to provide quality education   :

Outcome: 2009-10 was the Year of Research and 16 faculty have registered for research during the year. During the year, two of our faculty have obtained degree in M Phil.

11.   To build a culture of social responsibility through extension and humanitarian activities by students.

Outcome: This was encouraged and various programs in community and extension services have taken place with active participation by students and faculty[Details are available in item no .1 (SL .no 3) and 18 in Part B]

12.   To conduct training and development programs towards continuous improvement in teaching and Learning.

Outcome: This has been done as an ongoing program as seen from a number of programs organized both for students and staff in item no 1,7, 8 , 36 and 41 in Part B.

13.   To encourage student-centric methods and use of technology for teaching and learning

Outcome: This has been in practice through group dynamics – discussions – participatory presentation of topics/syllabi and extensive use of ICT – Information Communication Technology and internet as can be seen in item no 1,26,28 in part B

14.   To groom students for career and provide employability skills through pre-placement activities, student counseling and encouraging companies/ organizations to conduct in-campus and off-campus tests/interviews:

Outcome : This has been focused upon and activities have been carried out as can be seen in item no. 1, 36 and 37 of Part B. 35 companies / organizations conducted in-campus and off-campus tests/interviews; 131 students got selected and 115 were placed (Details available in item no.37 in Part B)

15.   To increase Intellectual capital and continuous improvement in all activities through seminars, workshops, guest lecture, experience sharing and faculty contribution.

Outcome : This was carried as part of on-going activity. [Details can be seen in item no.1, 7,8,38,39,40 and 41 in Part B.]

16.   To encourage progress in studies and all round development among students specially the weaker and economically backward students through scholarships, remedial and tutorial classes

Outcome:This plan has been executed as part of the mission of the college and details are given in item no.1, 29, 36 in Part B

17.To enhance our Brand image /reputation among the B-Schools

Outcome: Details given in Item 41 of Part B.

PART-B

1. **Activities reflecting the goals and objectives of the Institution**

    The following were the activities conducted in the year 2009 -2010.
    These activities have been mapped to reflect the goals and objectives of the institution and are summarized below:

Sl. No	Activity	Count	Objectives
1	Induction programme	4	Induction to St. Joseph's Vision
2	Orientation programme	2	Orientation of curriculum, academic activities in the forthcoming year
3	Bridge courses	8	Bridge the gap and bring them on par with one another
4	Certificate programme	7	Bridge the gap between mainstream curriculum and the changing industry needs
5	Club Activities	9	Promote innovation and creativity
6	Entrepreneurial activities - NEN	1	Promote entrepreneurial spirit and encouragement
7	Event Management	1	Provide Hands- on training and experience
8	Group Dynamics	1	Promote Team Building as a culture
9	Guest lectures & Extension Lectures (includes International guest lectures to faculty)	12	Practise knowledge sharing beyond curriculum
10	Career guidance lectures	2	Choosing the right career
11	Motivational/spiritual/ workshops and lectures	3	Enhance their concentration and help to have focused goals
12	Retreat programme	1	Cater to the spiritual needs of the Christina students
13	Industrial visit/Education tours	1	Enhance the practical applicability of theory
14	Live Projects/ presentations	1	Encourage research orientation
15	Seminars and workshops organized and conducted	19	Experience sharing and practices
16	Training and development	2	Continuous Improvement
17	Annual day,Special day events and celebrations	6	Celebrate life, events, milestones & Encourage team spirit
18	Campaign/exhibition/fairs	1	Brand building,showcase talent, expertise
19	Women empowerment activities	1	Address the girls on adolescent problems
20	Freshers parties and farewell parties	3	Encourage togetherness, team spirit, management skills
21	Sport activities	21	Healthy mind and body, brand name
22	Participation in Competitions/inter-collegiate meets/events	36	Encourage competitive spirit, showcase talent, enhance brand image
23	Extension services	13	Extend help to the society help
24	Pre- placement activities	2	Increase employability skills
25	Placement activity	22	Get them placed to good organisations
26	Counselling & mentoring	37	Guidance and help students in personal , social and vocational sphere
	TOTAL	216	

Note: During the year 2009-10, nearly 100 days were lost due to Telengana agitation

2. New academic programmes initiated: 15

Certificate Courses – 7
Bridge Courses - 8

Sl.No	Category	New academic programs 2009 -2010	Remarks
1		Basics in Electronics & Semiconductor	**Initiated in 2009-2010**
2		Fundamentals in Physics	**Initiated in 2009-2010**
3	**Bridge course**	Descriptive statistics: measures of central tendency and probability	**Content updated**
4		Basics of economics	
5		Basics in statistics	
6		Basics in accountancy	
7		Basics in computers	
8		Problem solving skills	

Sl.No	Category	New academic programs 2009 -2010	Remarks
1		Ms- Office	**Content updated**
2		DTP	**Initiated in 2009 - 2010**
3	**Certificate course**	General Arithmetic and reasoning	**Content updated**
4		Adobe Photoshop	
5		Pagemaker	
6		Hardware and networking	
7		Coral Draw	

2. Innovations in curricular design and transaction:

Commerce Faculty has given their suggestions and opinions on Cost and Management Accounting to Osmania University. And the same is being incorporated by the Board of Studies – Commerce 2010 – 2011, OU**.** Two Commerce faculty have developed training materials for the new curriculum introduced in 2010 – 2011 in Osmania University.

Beyond the Curriculum (Hacking, Networking, Interior Designing etc) for classroom seminars to enhance their knowledge.

Projects (Beyond Curriculum)
The department encourages students to undertake Mini and Major projects to develop their technical skills in handling the equipment and for troubling shooting.

Electronics:
Major: Jetking 2-Band AM Radio assembling by II B.Sc students
Mini: Touch Alarm, Rain Detector by I B.Sc students

Physics:

Periscope and Staircase lamp, live models prepared and exhibited in the classroom.

4. Inter-disciplinary programmes started:

- Communication/Soft Skills for MCA and MBA students were conducted and coordinated by the Dept of English and Department of Business Management and Department of Computer Sciences.

5. Examination reforms implemented (Internal system, changes in pattern of the examination…..):

As per the university direction the new pattern of Internal Assessment Test were introduced for PG students of MCA/MBA were introduced for the 1st year during 2008-09 and extended to all in 2009-10

Unit test and Pre-final exams are also conducted to assess the performance of the students.

6. Candidates qualified: NET/SLET/GATE etc.   – Not recorded at the college.

7. Initiative towards faculty development programme:

Sl.No	Faculty Development Activity	Count	No. of faculty attended/	No of days attended
1	Regional Seminars/conferences	1	10	1
2	National seminars	9	11	12
3	National conferences	7	9	10
4	International seminars	4	6	6
5	International conferences	1	1	4
6	Faculty development programme	1	2	1
7	Orientation programmes	4	4	4
8	Awareness programmes	1	35	1
9	Memberships	2	5 members	--
10	External examinering	3	3	2
11	Paper setting and Evaluation	3	3	--
12	Guest lecture	2	65	2
13	Workshops	5	230	8
14	Paper presentations	5	7	--
	TOTAL	**48**		

- Online feedback system was developed by Department of Computer Science and the feedback of all the lecturers was taken from the students**.**

8. Total number of seminars/workshops conducted: 19

Sl.No	Category	Topic
1	**Workshop for faculty development**	Workshop on New Curriculum
2		Workshop on Computer awareness
3	**Workshop for students**	Enterprise Java Beans
4		Great Mind Challenge 2009
5		Workshop on Oracle DBA
6		Workshop on Discovery
7		Workshop on Yoga & Meditation
8		Workshop on AIDS awareness
9	**Seminars**	Wireless Networking
10		Web 2.0
11		Instant Site Builder
12		Java Technologies
13		Goal Setting
14		Management Education – strategies for success
15		Career Opportunity - CAT
16		Career Opportunity - Maths
17		PC Assembling
18		Mini Projects
19		Hardware and Networking

9. Research Projects: a) Newly implemented
b) Completed

MBA students have done survey for IMRB – Indian Management Research Bureau

10. Patents generated if any:

Copyrights for Student Information system and Online Feedback System

11. New collaborative research programmes: NIL

12. Research grants received from various agencies: NIL

13. Details of research scholars:

4 Faculty members are research guides to 10 research scholars. The details are as follows:-

Sl.No	Research Guide – M.Phil/Ph.D	Research Scholar
1	Rev. Fr. V. K. Swamy	1. R.Anita (SVU) 2. Sangeetha Thakur(SVU) (Faculty St. Joseph's)
2	Prof. K. Malla Reddy	1. Krishna Murthy(OU) 2. Kavitha(OU) 3. Bhaghwanlu (OU) 4. Prasad (OU)
3	Mr. V.S. Praveen Kumar	1. Elizabeth Praveena (BDU) 2. P.Rekha (SVU)
4	Mr. M.S. Ramesh	1. Raghava Reddy (Annamalai University) 2. Mr. Prashanth (JNTU)

14. Citation index of faculty members and impact factor: NIL

15. Honors/awards to the faculty:

1. Mr. Mohd Irfan Mohiuddin -lecturer in Arabic, was awarded three gold medals namely
   a. S.Venkatarama Reddy memorial Gold Medal – Awarded by English Depratment, Osmania university.
   b. Dr. D.S. Reddy Memorial Gold Medal for topper in M.A in entire faculty of Arts &
   c. Moulana Mohd Husamuddin Fazil Gold Medal for Topper in M.A Arabic of Arts college in Osmania University in the Year 2006.

2. Faculty of Computer Science department won the best paper presentation award for the paper on " Use of web services to aid in cyber marketing" .

The Staff members are also recognized and rewarded by the Management for their outstanding contribution during College Annual Day celebrations.

16. Internal resources generated:

1. Rs 8000/- through sponsored Workshop on New Curriculum in Commerce courses.
2. A total amount of Rs 89,200/- was generated through various external examinations.

17. Details of departments getting SAP, COSIST/DST.FIST etc. assistance/ recognition: NIL

18. Community services: 13 programmes in 2009 - 2010

SI No	Topic	From	To	No days
1	World Environment Day	5-Jun	5-Jun	1
2	Visit to Aged Home	15-Aug	15-Aug	1
3	Special Camp at Kompally	19-Sep	25-Sep	7
4	NSS Camp& Medicine distribution, Ram	20-Nov	20-Nov	1
5	MS Office training at Govt Boys HS	24-Oct	24-Oct	1
6	Visit to Freedom Foundation(HIV/AIDS)	19-Dec	19-Dec	1
7	Visit n Help Orphanage (Ashrita Family)	21-Dec	21-Dec	1
8	Visit n Help Oldage Homie Bhoiguda	21-Dec	21-Dec	1
9	Training cum study camp, Tirunelveli	27-Jul	31-Jul	5
10	Packaging Programme in Kurnool	7-Oct	7-Oct	1
11	NCC Camp at Domalguda	16-Oct	16-Oct	1
12	Medical Camp-Adolscent Problems	5-Nov	5-Nov	1
13	Interaction with Divya Disha Help Desk	25-Sep	25-Sep	1
	Total 13 Programmes			**23**

Students of MBA II year have a practice of collecting money to the poor and needy on a daily basis. A box is kept in the classroom and interested students drop their mite they wish to contribute on that day. The collected amount was given to an Oldage Home on 21st December 2009.

19. Teachers and officers newly recruited – 28

Staff who joined during 2009-10

S.No	Name	Department	Month & Year
1	Mrs. Alankritha Mahendra	UG Teaching Staff	Jun 09
2	Mrs.Kiran Khaidam	UG Teaching Staff	Jun 09
3	Mrs.Sumithra Pujari	UG Teaching Staff	Jun 09
4	Mrs.R.Sreelakshmi	UG Teaching Staff	Jun 09
5	Ms.Debora	UG Teaching Staff	Jun 09
6	Ms.B.Shalini	UG Teaching Staff	Jun 09
7	Mr.Sravan Kumar	UG Teaching Staff	Jun 09
8	Mr.M.L.N.Rao	UG Teaching Staff	Jun 09
9	Mrs.V.Pallavi	UG Teaching Staff	Jun 09
10	Mrs.Shanthi Kiran	UG Teaching Staff	Aug 09
11	Mr.B.Sri Ram	UG Teaching Staff	Oct 09
12	Bindu Madhavi	PG Teaching Staff	Jun 09
13	Jayashree	PG Teaching Staff	Jun 09
14	K Sathayanarayana	PG Teaching Staff	Jun 09
15	B Leelavathy	PG Teaching Staff	Aug 09
16	Sriram	PG Teaching Staff	Feb 10
17	G V Kiran Reddy	PG Teaching Staff	Feb 10
18	A Mary Francina	PG Teaching Staff	Jun 09
19	Catherine Natasha	PG Teaching Staff	Jun 09
20	AG Moses	PG Teaching Staff	Jul 09
21	Neha Singh	PG Teaching Staff	Nov 09
22	Ram Kumar	PG Teaching Staff	Sep 09
23	I Sesu Raju	PG Teaching Staff	Sep 09
24	Ayyappa	PG Teaching Staff	Feb 10
25	Sangeetha Thakur	PG Teaching Staff	Jul 09
26	Mr.Srinivas	Non- Teaching Staff	Apr 09
27	Mr.Susai Raj	Non- Teaching Staff	Nov 09
28	Ms.Maria	Non- Teaching Staff	Nov 09
Total		**UG Teaching Staff**	**11**
		PG Teaching Staff	**14**
		Non- Teaching Staff	**5**
Grand Total		**UGT-PGT-NT**	**28**

Note: Every year according to the requirement to enhance the Intellectual capital, we recruit the faculty accordingly.

20. Teaching- Non-teaching ratio: 2.67 : 1

21. Improvements in the library services:

When compared to 2008 -2009 the following services were provided in 2010 – 2011

- ✓ New arrivals
- ✓ Periodic orientation on the new books.
- ✓ E-learning

22. New books/Journals subscribed and their cost:

Details		UG	PG	Total
New Books Purchased	No	146	347	493
Journals Subscribed	No	10	68	78
Magazines Subscribed	No	10	29	39
Total Books, Journals, Magazines	No	**166**	**444**	**610**
Amount Spent on Books,Newspaper	Rs Lac	0.29	0.98	1.27
Amount Spent on Periodicals	Rs Lac	0.11	1.85	1.96
Membership - British Library, IDC, Del net	Rs Lac	0.05	0.43	0.48
Total Amount utilized	**Rs Lac**	**0.45**	**3.26**	**3.71**

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Teachers were assessed on their performance, efficiency, punctuality etc. in a very systematic manner, using a well- prepared, on line questionnaire. Students are asked to fill up the online questionnaire and the feedback is evaluated by the Principal and necessary steps are taken to improve the performance of the faculty. The lecturers are required to submit an action plan for the areas where they need to improve based on the feedback

24. Unit cost of education:

UNIT COST OF EDUCATION SUMMARY		UG	PG	TOTAL
Students	Nos	1137	424	1561
Total Cost	Rs	9397604	10417917	19815521
Cost without Salary Component	Rs	2193637	3646671	5840308
Unit cost overall	Rs/student	8265	24571	12694
Unit cost without salary component	Rs/student	1929	8601	3741
% of Salary to overall unit cost		77%	65%	71%

14

25. Computerization of administration and the process of admissions and examination results, issue of certificates etc:

1. In house developed application package "SIS (Student Information System) is in use for administration and process of admission and analysis of examination   results.
2. Biometrics for the faculty attendance
3. Insight software for accounts
4. Library automation

26. Increase in the Infrastructural facilities:

INFRASTRUCTURE SUMMARY 2009-10	W403	W404	W2458	W 2459	TOTAL
Repairs n Maintenance	53783	185626	183267	77931	500607
Computer Lab Equipment		9200		105845	115045
Physics n Electronics Lab Equipment		14888			14888
Library	28482	2915	240813	85589	357799
Furniture n Fixtures	42130		67950	53600	163680
Electrical n Electronic Equipment	33200	139150	322500	221456	716306
Total	157595	351779	814530	544421	1868325

27. Technology upgradation:

- **Bio-Metric Finger Print Reader was** introduced to record staff attendance.
- Arrangements have been made to provide exclusive Internet connections to all departments (Ministry of HRD Scheme).

Already in use is:
- Id Card Printer for issue of student Id cards
- UPS installed in Computer Laboratories
- Additional class rooms equipped with LCD Projectors
- Wi- Fi enabled Internet available in Seminar Hall and a few class rooms
- Currency Counting Machine installed for quicker fee collection
- Fake note detector
- Important information viz. fee dues and examination dates being sent by   SMS   to students

28. Computer and Internet access and training to teachers and students:

Following programmes were organized :
- Two months programme on computer awareness for staff
- Certificate course programmes for students in MS- Office, MS-Publisher Adobe Photoshop, Page maker, Corel Draw Training programmes in internet

- Internet access for students & staff are provided.MBA – 25 connections, MCA – 20 connections and All the department are connected with 256 Kbps speed service

29. Financial aid to students:
- **Fee concessions** are given to students hailing from a weak economic background. The extent of concession is decided on a case-to-case basis.
- Students traveling to other districts and states for Sports and other events are provided with a generous **traveling allowance** by the College Management.

Summary is given below:

FEE CONCESSION - YEARWISE- DISCIPLINEWISE					
Sl No	**Year**		**Nos**	**Amt**	**Average**
1	I yr		18	50950	2831
2	II yr		35	99350	2839
3	III yr		39	97825	2508
	Total		**92**	**248125**	**2697**
Sl No	**Discipline**		**Nos**	**Amt**	**Average**
1	B Com - Hon		3	8600	2867
2	B Com - Computer		35	70725	2021
3	B Com - Regular		20	48250	2413
4	BSc		28	57550	2055
5	MBA		2	18000	9000
6	MCA		4	45000	11250
	Total		**92**	**248125**	**2697**
	Total UG		**86**	**185125**	**2153**
	Total PG		**6**	**63000**	**10500**

Details are given below

Fee Concession during 2009-10

Sl No	Discipline	Year	Nos	Amt	Average
1	B Com - Computer	I yr	7	16500	2357
2	B Com - Hon	I yr	2	6600	3300
3	B Com - Regular	I yr	7	23050	3293
4	BSc	I yr	2	4800	2400
5	B Com - Computer	II yr	9	17950	1994
6	B Com - Regular	II yr	7	15900	2271
7	BSc	II yr	15	27500	1833
8	B Com - Computer	III yr	19	36275	1909
9	B Com - Regular	III yr	6	9300	1550
10	BSc	III yr	11	25250	2295
11	B Com - Hon	III yr	1	2000	2000
12	MBA	II yr	2	18000	9000
13	MCA	II yr	2	20000	10000
14	MCA	III yr	2	25000	12500
		Total	**92**	**248125**	**2697**
		Total UG	**86**	**185125**	**2153**
		Total PG	**6**	**63000**	**10500**

From the above we can see that Total Rs 2,48,125 Fee Concession was given to the students in the year 2009 -2010.

30. Support from the Alumni Association and its Activities:

- Alumni association members visit the college regularly to give career and placement guidance to the students.
- Alumni students give extension lectures/Technical input.

31. Support from the Parent- Teacher Association and its Activities:

Plans to set up a formal **Parent-Teacher Association** are underway. However regular interaction with parents is undertaken by all departments.

32. Health Services:

- Timely **First Aid** is provided to students who fall sick on the College premises.
- A **Doctor** is available.
- A Boys and Girls **Rest Rooms** are also provided to the students and faculty who need it.

33. Performance in sports activities:

Given below is the Summary of Sports and games activities during 2009-10 along with the medal position I-II-III/IV position at various levels of sports.

Sports Level	No	Selected	I	II	III/IV
District Team	1	1	0	0	0
District Level	2	0	2	0	0
Inter Class Sports Meet	21	1	8	8	4
Inter Collegiate Sports n Games	4	0	0	2	2
National Level	2	0	0	0	2
National Team	3	3	0	0	0
Staff Sports Meet	12	0	6	6	0
State Level	2	0	0	1	1
University Team	2	2	0	0	0
Total	**49**	**7**	**16**	**17**	**9**
Event Level	**No**	**Selected**	**I**	**II**	**III/IV**
200 Mts Race	3	0	1	1	1
400 Mts Race	3	0	1	1	1
800 Mts Race	3	0	1	1	1
Carroms	6	0	3	3	0
Chess	5	0	2	3	0
Cricket	7	4	1	2	0
Football	1	1	0	0	0
Roller Skating	8	2	2	1	3
Shotput	3	0	1	1	1
Throw Ball	2	0	1	1	0
TT	6	0	3	3	0
Wrestling	1	0	0	0	1
Total	**48**	**7**	**16**	**17**	**8**

Details of students who brought laurels are given separately.

6 of our students were selected at University, State and National Teams in various events.

15 of our students won laurels in sports and games at various levels.

Details are given below:

Sports Level	Event	organised by	Laurels by	No	Selected	I	11	111/1V
Inter Collegiate Sports n Games	Chess	Badruka	Loknath	1				
Inter Collegiate Sports n Games	Best Physique	OU	Abdul	1				1
Inter Collegiate Sports n Games	Wrestling	OU	Lingam	1				1
District Level	Roller Skating	RS Assn	Md Mustafa	1		1		
State Level	Roller Skating	RS Assn	Md Mustafa	1			1	
National Level	Roller Skating	St Joseph's	Md Mustafa	1				1
University Team	Cricket	OU	Md Saifali Khan	1	1			
National Team	Roller Skating	RS Assn	Md Mustafa	1	1			
District Team	Cricket		NA Siddiqui	1	1			
National Team	Cricket	Syndicate Bank	NA Siddiqui	1	1			
National Team	Roller Skating	RS Assn	M Bin Aamer	1	1			
District Level	Roller Skating	RS Assn	M Bin Aamer	1		1		
State Level	Roller Skating	RS Assn	M Bin Aamer	1				1
National Level	Roller Skating	RS Assn	M Bin Aamer	1				1
University Team	Football	OU	Md Ghani	1	1			
Inter Collegiate Sports n Games	Cricket	Badruka	St Josephs	1			1	
TOTAL				**16**	**6**	**2**	**2**	**5**

34. Incentives to outstanding sportspersons:

Sl.No	Name	Class	Prize	Event	Amount (Rs)
1	Md. Mustafa	B.Com III Hons	I III IV	District level State Level National Level	 500 400
2	Naveed Ahmed Siddiqui	B.Com III	Best Sportsman	Best outstanding sports Person	1000

35. Student achievements and awards:

Student wise achievement details are shown separately below:

Sl.No	Activity	No	Prizes	I	II	III/IV
1	Academic Excellence	2	2			
2	Business Quiz	2		1		
3	Inter University – cultural	4	4			
4	Games – district level	1		1		
5	Management games	19	9	2	2	
6	Soft skills	1			1	
7	Treasure Hunt	3		1		
8	Inter Collegiate Cultural	16		13	2	1
9	Essay Writing	1		1		
10	Games – National Level	1				1
11	Games – state level	1				1
12	Youth festival	1	1			
13	Paper presentation	10	7	2	1	
14	Elocution	1		1		
15	IT Contest	4	4			
	TOTAL	67	27	22	6	3

Name wise student achievements during 2009-10

Sl No	Activity	Name	No	Prize	I	II	III/IV
1	Management Games	Ajit Golecha	1	1			
2	Management Games	Akshay Kumar	1	1			
3	Inter Collegiate Cultural	PS Jayashree	1				1
4	Inter Collegiate Cultural	Richard	1			1	
5	Inter Collegiate Cultural	John Baker	1		1		
6	Inter Collegiate Cultural	Joel Trindade +	4		4		
7	Inter Collegiate Cultural	Akshay Kumar	1			1	
8	Essay Writing	Jasmeet Kaur	1		1		
9	Inter Collegiate Cultural	Joel Trindade +	4		4		
10	Inter University - Cultural	Joel Trindade +	4	4			
11	Games- District Level	Mohd Mustafa	1		1		
12	Games - State level	Mohd Mustafa	1				1
13	Inter Collegiate Cultural	Joel Trindade +	4		4		
14	Youth Festival	Jitesh Agarwal	1	1			
15	Paper Presentation	Joy Halleluiah	1	1			
16	Paper Presentation	Narendar Reddy	1		1		
17	Paper Presentation	Ramana	1		1		
18	Paper Presentation	LR Prashant	1			1	
19	IT Contest	Rajendra Prasad	1	1			
20	IT Contest	V.Kumar +	3	3			
21	Paper Presentation	A Satyajit+	2	2			
22	Paper Presentation	Anna Christina	1	1			
23	Paper Presentation	A Satyajit+	1	1			
24	Paper Presentation	V Sai +	2	2			
25	Management Games	Sindu+4	5		1		
26	Business Quiz	MV Sai +1	2		1		
27	Management Games	Sindu +1	2		1		
28	Treasure Hunt	MV Sai +2	3		1		
29	Soft Skills	Dilip Kumar	1			1	
30	Elocution	Russel	1		1		
31	Management Games	G Robert+1	2	1		1	
32	Management Games	Sunil +1	2			1	
33	Management Games	Shravani +3	4	4			
34	Management Games	Raphael +1	2	2			
35	Academic Excellence	Dayanand	1	1			
36	Academic Excellence	Swathi Prasad	1	1			

36. Activities of the guidance and Counselling unit:

Counselling Programme Summary	Nos	Attended
Lectures	16	950
Counselling	4	195
Certificate	2	150
Workshop	15	880
Total	37	2175

Category of Problems Targetted at	Nos	Attended
Academic	11	615
Behavioural	8	530
Developmental	4	250
Others	14	780
Total	37	2175

Target Group of Counselling Programmes	Nos	Attended
UG	19	1185
PG	18	990
Total	37	2175

Note: Value Education classes are in-built in our Time – Table and classes are taken on regular bases to incorporate ethics and values in out students.

37. Placement services provided to students:

Placement Summary	Interviews No	Registered	Attended	Selected	Placed
ADP	0	39	32	21	21
Amazon	2	34	29	7	7
Antevor Academy	3	0	0	0	0
Bank of America	0	5	5	0	0
Boom Technologies	1	10	10	4	4
Cognizant Technologies	5	84	54	31	31
Convergys	1	15	15	0	0
Dell	3	54	47	11	11
Deloitte	8	107	101	14	14
Financial Software Solutions	1	26	26	1	1
Genpact	1	10	10	0	0
Google Earth	1	18	18	1	1
Federal Bank	0	0	0	0	0
Kotak Mahindra	1	20	20	15	0
GE Money	0	0	0	0	0
Marks and Spencers	1	1	1	1	1
MRF	1	18	11	2	1
Talent Guru Solutions	1	6	6	1	1
Wipro	5	85	78	12	12
SBH	1	1	1	1	1
Franklin Templeton FS	1	9	9	9	9
Google	1	20	20	0	0
Total	38		493	131	115

38. Development programmes for non- teaching staff:

1. Program on Effective Support and Service backup with emphasis on Basic Etiquette and social skills was conducted for better service and care to visitors, faculty and students.
2. Lecture by the Head of the Institution regarding office manners.

39. Best practices of the institution:

Some of the best practices in place are:
- ✓ Continuous evaluation
- ✓ ICT Teaching – Learning Methods
- ✓ Feedback Systems
- ✓ Tutorials & Remedial
- ✓ Counseling , Mentoring and Career Guidance
- ✓ Unit Planners for various disciplines
- ✓ Pre-placement initiatives

- ✓ Incentives for 100 % attendance
- ✓ Monitoring of attendance on regular bases
- ✓ Regular staff meetings with the departmental heads, teaching and non-teaching staff for quality enhancement.
- ✓ Encouraging faculty for higher learning
- ✓ Value education session incorporated into regular time-table
- ✓ Encouragement to Meritorious thru cash awards and mementos –
  [1. an expenditure of Rs.3 lacs is spent annually towards college day celebrations.
   2. A Gold Medal was instituted by Dr. Prabhakar Reddy, Advisor, Dept. of Commerce]
- ✓ Provided text books at discounted rate to students
- ✓ Student seminars to hone presentation skills
- ✓ Trend analysis for test score review and corrective action.

40. Linkages developed with National/ International, academic/ research bodies:

Types of Linkages	Details
for Placements	MOU with JKC-IEC for placements
	Deloitte
	Amazon.com
Certification	Guidance for Oracle/IBM
Summer Internships	Franklin Templeton
	Deloitte
	Amazon.com
	IOB

Tie-up discussions were held with Foreign Universities: Mary Hardin-Baylor, Belton, Texas and St. Ambrose University, Davenport, Iowa. They have agreed upon certain exchange programs for the staff and the students and also collaboration in research.

41. Any other relevant information:

- *Faculty Contribution (FC) to education process is actively pursued and encouraged as summarized below* :

Sl.No	Category	Topic	Faculty	Beneficiary Orgn
1	Research & Consultancy	Business Management	VK Swamy,Principal	Research Scholars
2	Research & Consultancy	Economics	Director,St Josephs	OU Research Scholars
3	External Faculty	E-commerce	HoD, St. Joseph's	BV Raju Institute of Tech
4	Management Meet	Directors Meet	HOD,St Josephs	HMA

5	Guest Lecture	Refresher Course for JR Lecturers	Faculty St Josephs	OU
6	Guest Lecture	Audio Visual Lecture on Micro Economics	Faculty St Josephs	EMRC,OU
7	External Faculty	Distance Education Lecture	Faculty St Josephs	Dept of BM OU
8	External Faculty	Distance Education Lecture	Faculty St Josephs	Dept of BM OU
9	Guest Lecture	Budgeting in Educational Institutions	Faculty St Josephs	HAES
10	Guest Lecture	TQM	Faculty St Josephs	NIZAMS College
11	Research & Project Guidance	Project Guide to MBA Students	Faculty St Josephs	OU students
12	External Examineering	MCA Viva Voice	Faculty St Josephs	OU Students
13	Paper setting & Evaluation	CS/CIS-IV Sem,BSC	Faculty St Josephs	OU Students
14	External Examineering	B Tech Computer Science	Faculty St Josephs	OU Students
15	Paper setting & Evaluation	Research Methodology and Statistical Analysis	Faculty St Josephs	Palamur University
16	External faculty	International Finance	Faculty St Josephs	NIZAMS College
17	External Examineering	Global Business & OD	Faculty St Josephs	OU Students
18	Linkages for Placements	MOU with JKC-IEC for placements	Faculty St Josephs	Students, St Josephs
19	Linkages for certifications	Guidance for Oracle/IBM Certifications	Faculty St Josephs	Students,St Josephs
20	External Faculty	Statistics in Forensic Science	Faculty St Josephs	OU Students, Bharatidasan University
21	Guest Lecture	Design pattern	HoD, St. Joseph's	Mahatma Gandhi University, Nalgonda

Toppers in various streams who were awarded on Annual day 2010:

Year	Category	Stream	Name	%
2008 -09	UG	B.Com(Comp)	Khatija Surani	82.50%
2008 -09	UG	B.Com(Hons)	Deepak Kumar	82.38%
2008 -09	UG	B.Com(Reg)	Manju Shree Sharda	84.0%
2008-09	UG	BSc-MPCS	Mohd.Abubhakar Siddique	79.7%
2008-09	UG	BSc-MECS	N Preethi	77.8%
2008-09	UG	BSc-MSCS	Rahul Kumar Jhawaar	75.1%
2007-09	PG	MBA	A Swetha	75.0%
2006-09	PG	MCA	A Jyothsna	76.0%

Note:
1. Master Deepak (B.Com – Hons) 2008 – 2010 Batch stood first in all the three years in Osmania University.
2. Ms. Aparna (B.Com – Hons) 2007 – 2009 Batch stood first in Osmania University

Our Milestone in 2009 -2010

MBA course has been Ranked by Competition Success Review – GHRDC B-School survey of November 2009 as 9th among top B-Schools in AP and 32nd national rank among promising B-Schools category in India.

PART-C – Detail the Plan of the institution for the next year

Key Focus Areas:

1. Increase placements by 10 %
2. Identify new courses with employment potential and social responsibility and initiate linkages
3. Create Road Map for obtaining autonomy
4. Encourage and provide support for increased inter-departmental activities
5. Increase cross-functional participation and contribution among staff for better mentoring and teaching
6. Improve teaching – learning methodologies
7. Focus on more student centric activities
8. Organize events on a grand scale for social upliftment in coordination with NGOs
9. Invest and encourage faculty upgradation in research and consultancy.
10. Improve on existing plans as in Part A – qualitatively and quantitatively

Name & Signature of the Co-ordinator, IQAC
Name : R.Anita

Date:10.12.2010

Name & Signature of the Chairperson, IQAC
Name: Rev.Fr.Dr.V.K.Swamy
Signature: